



# NONCOMMERCIAL SHOOT GUIDELINES

Thank you for your interest in Virginia Robinson Gardens!

While we are honored to be your choice location for your next film/photography shoot, as an LA County Park we have some special requirements for you to consider before contacting us about scheduling:

## REQUIREMENTS

We do not accept groups or wedding parties larger than 10 people (not including your photographer). No exceptions.

All paperwork and fees are due **30 business days prior** to the actual shoot date. Failure to comply with this deadline can result in cancellation of your event. (Friday and Saturday are not considered business days, as our offices are closed).

## FEES

Virginia Robinson Gardens charges a Flat Fee of \$900.00/day for wedding parties with a **5-hour maximum**. *We only accept cash or check.*

All engagement, family and portrait noncommercial photography is subject to a **2-hour minimum**. Rates are \$162.50 per hour with an additional hourly staff fee of \$26.77. ***\*Fees are subject to change***

There will be an additional charge of \$162.50/hr for any person or equipment remaining on property after 4:00PM.

## INSURANCE

A current copy of your photographer's liability insurance must be submitted with your paperwork, **30 business days prior** to your scheduled shoot date.

If you will be using a drone or additional videography services and your photographer is not the one providing this equipment, the company handling these services must **also** provide valid liability insurance.

## PARKING

Our primary parking area has only 17 spaces available. Vehicles over 7ft tall are not permitted on property.

## SCHEDULING

Virginia Robinson Gardens is available for booking Tuesday-Saturday between the hours of 9:00AM – 4:00PM. ***\*All crew and equipment must be removed from the property by 4:00PM sharp.***

We ask that you schedule a **scouting appointment** prior to submitting you paperwork or fees. To schedule this appointment please contact us by phone at **310.550.2087** or send us an email at **visit@robinsongardens.org**.