



NONCOMMERCIAL SHOOT GUIDELINES

Thank you for your interest in Virginia Robinson Gardens!

While we are honored to be your choice location for your next photography shoot, as an LA County Park we have some special requirements for you to consider before contacting us about scheduling:

REQUIREMENTS

We do not accept groups or wedding parties larger than 10 people (not including your photographer). No exceptions.

All paperwork and fees are due **30 business days prior** to the actual shoot date. Failure to comply with this deadline can result in cancelation of your event. (Friday and Saturday are not considered business days, as our offices are closed).

FEES

Virginia Robinson Gardens charges a Flat Fee of \$900.00/day for wedding parties with a **5-hour maximum**. *We only accept cash or check*. A wedding party is a party of 5 or more (this does not include your photographer and/or videographer)

All engagement, family and portrait noncommercial photography is subject to a **2-hour minimum**. Rates are \$162.50 per hour with an additional hourly staff fee of \$45.00 ****Fees are subject to change***

There will be a penalty fee of \$162.50/hr for any person or equipment remaining on property after 3:30PM.

All fees, paperwork

INSURANCE

A current copy of your photographer's liability insurance must be submitted with your paperwork, **30 business days prior** to your scheduled shoot date.

If you will be using a drone or additional videography services and your photographer is not the one providing this equipment, the company handling these services must **also** provide valid liability insurance.

PARKING

Our primary parking area has only 25 spaces available. Vehicles over 7ft tall are not permitted on property.

SCHEDULING

Virginia Robinson Gardens is available for booking Monday-Friday between the hours of **9:00AM – 3:30PM**. Scheduling is based upon availability. (****All parties and equipment must be removed from the property by 3:30PM sharp***). **All shoots must be booked at least 30 days prior to the date that you are requesting to schedule your shoot.**

A **scouting appointment is required prior to booking your shoot**. To schedule this appointment please contact us by phone at **310.550.2040** or send us an email at **visit@robinsongardens.org**.