



COMMERCIAL SHOOT GUIDELINES

Thank you for your interest in Virginia Robinson Gardens!
While we are honored to be your choice location for your next film/photography shoot, as an LA County Park we have a few special requirements for you to consider before contacting us about scheduling:

FEES

Virginia Robinson Gardens charges a flat fee beginning at \$900-\$1,800 a day for all commercial shoots. Fees are based on the production. ***Fees are subject to change. Cash or Check Only.**

There will be an additional charge of \$162.50/hr for any person or equipment remaining on the property after 4:00 PM. This penalty fee does not mean that cast and crew are allowed to remain past 4:00 pm.

PERMITS

For commercial purposes (*Magazine Ads, Catalogs, Film Production, Clothing Look Books, Website, Blogs, Social Media and Product Photography, and Student Thesis Projects*) you will need to obtain a permit from **FILM LA** before shooting at Virginia Robinson Gardens. **Failure to do so will result in the release of your shoot date. Your FILM LA permit and payment must be received within 14 business days prior to your photo shoot date. (Friday-Sunday are not included as part of the 14 business days, as the offices that process permits are closed).**

To obtain your FILM LA permit please visit: <https://www.filmla.com/for-filmmakers/permits/>

INSURANCE

A copy of your company's liability insurance must also be submitted with your contract and facility usage paperwork 14 business days prior to your scheduled shoot date.

PARKING

Our primary parking area has only 25 spaces available. Vehicles over 7ft tall or 7ft wide are not permitted on the property. Please note: At this time due to COVID a **maximum of 25 people** (including models & crew) is strictly enforced.

SCHEDULING

Virginia Robinson Gardens is available for booking Monday-Friday between the hours of 9:00AM – 4:00PM. Booking is based upon availability. Please make note that the Gardens are closed to the public during the months of May and September so scheduling for these months is unavailable.

***All crew and equipment must be vacated from the property by 4:00PM sharp.**

We require that you schedule a **scouting appointment** prior to submitting you paperwork and fees. To schedule an appointment please contact **April Walton** by phone at **310.550.2040** or send us an email at visit@robinsongardens.org.